

**DUAL ENROLLMENT ARTICULATION AGREEMENT  
BETWEEN SAINT LEO UNIVERSITY AND SCHOOL BOARD OF  
SUMTER COUNTY, FLORIDA**

THIS DUAL ENROLLMENT ARTICULATION AGREEMENT ("Agreement"), between Saint Leo University ("Saint Leo"), a private, non-profit institution of higher education incorporated in the State of Florida with its main campus at 33701 State Rd. 52, St. Leo, Florida 33574, and School Board of Sumter County, Florida (the "School Board", or the "District"), is entered into on this 24<sup>th</sup> day of July, 2023 for the purpose of enhancing learning opportunities for qualified high school students who are attending public high schools in Sumter County through the Dual Enrollment program, as encouraged by Section 1007.22 and 1007.271 of the Florida Statutes. Saint Leo and School Board may at times in this Agreement be referred to individually as a "Party" or collectively as the "Parties."

NOW IN CONSIDERATION OF THE FOREGOING, the mutual undertakings and benefits to accrue to

both parties, Saint Leo and the School Board, collectively (the "Parties"), agree as follows:

**I. TERM**

The term of this Agreement shall be effective as of June 1, 2023, is subject to annual review, and shall subsequently automatically renew each year until terminated by either party or extended by amendment to this Agreement, in accordance with this Agreement. Such termination shall be upon thirty (30) days advance written notice. Such termination shall not affect the rights and duties of the Parties under this Agreement with respect to the Dual Enrollment students enrolled in the then current Saint Leo academic semester.

**II. PROGRAM REQUIREMENTS**

- A. Purpose.** The purpose of Dual Enrollment is to allow acceleration of eligible secondary students while still enrolled in school to take courses offered by Saint Leo, through courses offered at Sumter County high school campuses, or Saint Leo University online courses, which count toward high school credit and toward a university degree.
- B. Length.** Participation in Dual Enrollment may not exceed 24 credit hours. For the purposes of this agreement, students transition from one school year to the next in August of each year. Students are authorized to take up to 2 courses and no more than 12 credit hours per semester.
- C. Credits.** Dual Enrollment credits may be in addition to the normal school load or a part of the student's regular load. The list of Saint Leo's eligible Dual Enrollment courses is available in **Appendix A**, which is attached hereto and incorporated herein by reference.



- D. Initial Eligibility Criteria.** Saint Leo agrees to permit students enrolled in School District of Sumter County schools, who have been certified by their school official as qualified, to enroll in the approved dual credit courses. Saint Leo retains the right to change the GPA and minimum test score requirements within its sole discretion. The District Liaison will be notified in writing if a change is made. Exceptions to these requirements may be granted on an individual basis if agreed upon in writing and signed by both Parties. Students participating in Dual Enrollment options must meet the following initial student eligibility requirements:
1. Enrolled in a course of study which will fulfill requirements for high school graduation;
  2. 2.7 cumulative unweighted high school GPA;
  3. One of the following minimum standardized test scores: composite PSAT score of 8/9, composite SAT score of 1490 (New SAT 1000) or composite ACT score of 21, a Florida Standards Assessment (FSA) of level 3,4 or 5.
  4. Meet any additional criteria set by the post-secondary institution.
- E. Continuing Eligibility Criteria.** Students who will graduate from high school prior to completion of the postsecondary course may not register for the course through Dual Enrollment. Exceptions to these requirements may be granted on an individual basis if agreed upon in writing and signed by both Parties. Dual Enrollment students are responsible for following Saint Leo's student code of conduct that outlines acceptable and unacceptable academic or behavioral misconduct for Saint Leo students, such behavior includes cheating and plagiarism, etc. The student code of conduct delineates appropriate disciplinary procedures and sanctions in the case of unacceptable behavior. Students may lose the opportunity to participate in the Dual Enrollment program if they are disruptive to the learning process; violate Saint Leo code of conduct or regulations and/or School Board Rules; or violate federal, state, or local laws. In addition to the requirements above, to continue in the Dual Enrollment program, students must:
1. Maintain a 2.7 cumulative unweighted high school GPA, and
  2. Maintain a 3.0 cumulative Saint Leo GPA as confirmed by Sumter County and Saint Leo's Registrar's Office.
- F. Registration Procedures.** Documents required for each student must be submitted to Saint Leo, prior to registration and in accordance with guidelines and registration deadlines posted on the Saint Leo Dual Enrollment website. **Appendix B**, which is attached hereto and incorporated herein by reference, sets forth further details in connection with the registration procedure.
- G. Withdrawal Procedures.** All Dual Enrollment students are responsible for officially withdrawing from classes they are no longer attending in accordance with published University requirements and deadlines. Students who do not officially withdraw from a class may receive a failing grade. Such a failing grade becomes a part of their permanent transcript records and could have a negative effect on future college admissions, scholarship opportunities, and/or financial aid. All Dual Enrollment students are



responsible for notifying the high school guidance counselor, in writing, prior to withdrawal from any Dual Enrollment course. All pre-registration advising, including but not limited to posted withdrawal procedures, is the responsibility of Sumter County.

- H. Publicity.** Sumter County may not use Saint Leo's name, logos, trademarks or images or the name or image of any employee or official of Saint Leo in any fundraising, publicity, advertising or media release without the prior written consent of Saint Leo on each occasion, which may be given only by the Saint Leo Assistant Vice President, Florida Region or her designee. Saint Leo may not use the Sumter County's name, logos, trademarks or images or the name or image of any employee or official of Sumter County in any fundraising, publicity, advertising or media release without the prior written consent of Sumter County on each occasion.

### **III. ROLE OF THE UNIVERSITY**

The University will:

- A. Publish deadlines and procedures on the Dual Enrollment website.
- B. Advise students of college level expectations and procedures as delineated in the attached **Appendix C**, which is attached hereto and incorporated herein by reference.
- C. Provide advising, as appropriate, to ensure proper course placement and selection.
- D. Notify the student of his or her grades as is regularly done with University students. In addition, a document will be sent via postal mail or an electronic transmission system to the High School indicating work completed.
- E. Assign a letter grade to each student enrolled in a Dual Enrollment course. The letter grade assigned by the postsecondary institution shall then be posted to the high school transcript by Sumter County pursuant to s. 1007.271(20), F.S.
- F. Be responsible for making an annual report to the Commissioner of Education on the operation of the Dual Credit Enrollment program. Sumter County will provide to the University any information requested to complete such reports.
- G. Be responsible for monitoring the quality of curriculum to ensure that instruction is consistent with the Saint Leo University's policies and procedures.

### **IV. ROLE OF SUMTER COUNTY**

The School Board will:

- A. Verify the enrolled students are residents of Sumter County and eligible for enrollment in accordance with Section 1007.271 Florida Statutes.
- B. Verify that the high school student and his/her parent(s) or guardian(s) have been counseled on the advisability of taking one or more college courses while in high school and on the specific requirements of the Dual Enrollment program. Pre-registration advising will include the curricular expectations of university-level academic work that typically exceed the work required of high school courses. Preregistration advising will also include



information regarding Saint Leo 's published add/drop policies and deadlines, as well as the impact of performance in Dual Enrollment courses, which become a part of a student's permanent college transcript and are calculated into the student's permanent postsecondary GPA.

- C. Provide any required services to support a student's IEP consistent with the legal requirements for serving students with special needs in a virtual school.
- D. Provide access to computers and equipment, with internet access as necessary.
- E. Inform students and their parents about opportunities for students to participate in Dual Enrollment with the University.
- F. Designate a District Liaison to act for School Board in all matters pertaining to this Agreement and to accept and approve all deliverables and invoices.
- G. Pay Saint Leo the standard tuition rate per credit hour. The current amount is \$125.00 per credit hour for all Sumter County students enrolled. This rate is subject to change annually.
- H. Reimburse Saint Leo for tuition for all students who are registered by the end of Saint Leo's Drop/Add period, within 30 days of receipt of the invoice. Sumter County will have no obligation to pay tuition for summer terms.
- I. Provide Dual Enrollment students, free of charge, required college textbooks and other instructional materials in accordance with Florida Statutes §1007.271(17). Instructional materials purchased by Sumter County on behalf of Dual Enrollment students shall be the property of Sumter County against which the purchase is charged. *Private school students must purchase required college textbooks and other instructional materials in accordance with Florida Statutes §1007.271(17).*
- J. Award high school credit for the course(s) upon its (their) successful completion by the Dual Enrollment student and assign grade points, equivalent to those for AP/IB/AICE courses. Courses not taken for a grade are ineligible for Dual Enrollment. The Dual Enrollment Course—High School Subject Area Equivalency List published by the Florida Department of Education mandates the minimum subject area credit awarded for specific courses taken through Dual Enrollment. Courses not appearing on this list will be awarded high school elective credit with 3 University credit hours translating to 0.5 high school credits.
- K. Perform the initial screening and monitor student performance while participating in the Dual Enrollment program. Sumter County's counselors will communicate, as needed, with Saint Leo Dual Enrollment staff in connection with student monitoring (and, if necessary, providing support for) while participating in the Dual Enrollment program.

#### **V. JOINT RESPONSIBILITIES**

- A. Saint Leo and Sumter County warrant and agree that all Dual Enrollment courses shall meet the provisions of the current State of Florida laws and regulations.
- B. Saint Leo and Sumter County will establish budgetary procedures to support specialized Dual Enrollment programs which will include the following provisions:
  - 1. Saint Leo and Sumter County will be eligible for Full-Time Equivalency (FTE) funding in accordance with Florida law and rules.



2. Dual Enrollment students are exempt from the payment of registration, tuition and, laboratory fees for courses taken through Dual Enrollment at Florida public colleges or universities.

C. Saint Leo and Sumter County will inform students and parents of the following:

1. Dual Enrollment college credit will transfer to any Florida public college or university offering a course with the same prefix and number and must be treated as though taken at the receiving institution.
2. If students do not, upon high school graduation, attend the same college or university where they earned the Dual Enrollment credit, the application of transfer credit to general education, prerequisite, and degree programs may vary at the receiving institution.
3. If students choose to enroll in courses that require placement exams, the students will be required to pay for any/all placement exams.

## VI. MISCELLANEOUS PROVISIONS

- A. **Liability**. To the extent permitted by Florida law, each Party agrees to be fully responsible for its acts of negligence or its agent's acts of negligence when acting within the course and scope of their employment under this Agreement.
- B. **No Waiver of Sovereign Immunity**. Nothing herein is intended to serve as a waiver of sovereign immunity by any agency or political subdivision to which sovereign immunity may be applicable or of any rights or limits to liability existing under Section 768.28, Florida Statutes. This section shall survive the termination of all performance or obligations under this Agreement and shall be fully binding until such time as any proceeding brought on account of this Agreement is barred by any applicable statute of limitations.
- C. **No Third Party Beneficiaries**. The Parties expressly acknowledge that it is not their intent to create or confer any rights or obligations in or upon any third person or entity under this Agreement. None of the Parties intend to directly or substantially benefit a third party by this Agreement. The Parties agree that there are no third party beneficiaries to this Agreement and that no third party shall be entitled to assert a claim against any of the Parties based upon this Agreement. Nothing herein shall be construed as consent by an agency or political subdivision of the State of Florida to be sued by third Parties in any matter arising out of any contract.
- D. **Equal Opportunity Provision**. The Parties agree that no person shall be subjected to discrimination because of age, race, color, disability, gender identity, gender expression, marital status, national origin, religion, pregnancy, sex, or sexual orientation in the performance of the Parties' respective duties, responsibilities and obligations under this Agreement.
- E. **Remedies**. All rights and remedies provided in this Agreement are not intended to be exclusive of any other rights or remedies, and all rights and remedies shall be cumulative and shall be in addition to any other rights or remedies now or hereafter existing at law or



in equity or by statute or otherwise. No single or partial exercise by any party of any right, power, or remedy hereunder shall preclude any other or future exercise thereof.

- F. **Annual Appropriation.** The performance and obligations of both, School District of Sumter County and Saint Leo, under this Agreement, shall be contingent upon an annual budgetary appropriation by its governing body and/or the legislature. If either party does not allocate funds for the payment of services or products to be provided under this Agreement, this Agreement may be terminated by such party at the end of the period for which funds have been allocated upon written notice to the other party at the earliest possible time before such termination. No penalty shall accrue to such terminating party in the event this provision is exercised, and such terminating party shall not be obligated or liable for any future payments due or any damages as a result of termination.
- G. **Excess Funds.** Any party receiving funds paid under this Agreement agrees to promptly notify the other party of any funds erroneously received upon the discovery of such erroneous payment or overpayment and to refund such excess funds payment.
- H. **Governing Law and Venue.** This Agreement shall be interpreted and construed in accordance with laws of the State of Florida. In the event of any legal or equitable action arising under this Agreement, the Parties agree that the jurisdiction and venue of such action shall lie exclusively within the courts of record of the State of Florida located in Pasco County, Florida, and the Parties specifically waive any other jurisdiction and venue.
- I. **Public Records.** Each party shall maintain its own respective records and documents associated with this Agreement in accordance with the records retention requirements applicable to public records. Each party shall be responsible for compliance with any public records request served upon it pursuant to Chapter 119, Florida Statutes. Each party acknowledges that this Agreement and all attachments thereto are public records.
- J. **Student Records:** Notwithstanding any provision to the contrary within this Agreement, both Parties to this Agreement shall fully comply with the requirements of FERPA, and any other state or federal law or regulation regarding the confidentiality of student records.
- K. **Safeguarding the Confidentiality of Shared Student Records.**

The Parties agree to:

1. Hold the student records and information in strict confidence and not use or disclose except as required by this Agreement or permitted by law. All shared student records will be disclosed only to those who have a need to access the information in order to perform their assigned duties.
2. Safeguard the student records through administrative, physical and technological safety standards to ensure adequate controls are in place to protect these student records in accordance with FERPA's privacy requirements.



3. Continually monitor its operations and take all actions necessary to assure that the student information and records are safeguarded in accordance with the terms of this Agreement.

- L. **Background Screening.** Dual Enrollment students attending courses at Saint Leo are deemed to be postsecondary students. Saint Leo instructional personnel are not required to submit to the same level background screening as secondary school instructional personnel.
- M. **Entirety of Agreement.** This Agreement ratifies or modifies all other agreements between School District of Sumter County and Saint Leo that may affect Dual Enrollment. This document incorporates and includes all prior negotiations, correspondence, conversations, agreements and understandings applicable to the matters contained herein and the Parties agree that there are no commitments, agreements or understandings concerning the subject matter of this Agreement that are not contained in this document. Accordingly, the Parties agree that no deviation from the terms hereof shall be predicated upon any prior representations or agreements, whether oral or written.
- N. **Binding Effect.** This Agreement shall be binding upon and inure to the benefit of the Parties hereto and their respective successors and assigns. Reference in the preceding sentence to "assigns" shall not be deemed or construed to authorize, legitimize or render effective any assignment in violation of the provisions of paragraph O below.
- O. **Assignment.** Neither this Agreement nor any interest herein may be assigned, transferred or encumbered by any party without the prior written consent of the other party. There shall be no partial assignments of this Agreement including, without limitation, the partial assignment of any right to receive payments.
- P. **Incorporation by Reference.** All Exhibits/Appendices attached hereto and referenced herein Appendices A-C shall be deemed to be incorporated into this Agreement by reference.
- Q. **Captions.** The captions, section designations, section numbers, article numbers, titles and headings appearing in this Agreement are inserted only as a matter of convenience, have no substantive meaning, and in no way define, limit, construe or describe the scope or intent of such articles or sections of this Agreement, nor in any way effect this Agreement and shall not be construed to create a conflict with the provisions of this Agreement.
- R. **Severability.** In the event that any one or more of the sections, paragraphs, sentences, clauses or provisions contained in this Agreement is held by a court of competent jurisdiction to be invalid, illegal, unlawful, unenforceable or void in any respect, such shall not affect the remaining portions of this Agreement and the same shall remain in full force and effect as if such invalid, illegal, unlawful, unenforceable or void sections, paragraphs, sentences, clauses or provisions had never been included herein.



- S. **Preparation of Agreement.** The Parties acknowledge that they have sought and obtained whatever competent advice and counsel as was necessary for them to form a full and complete understanding of all rights and obligations herein and that the preparation of this Agreement has been their joint effort. The language agreed to, herein expresses their mutual intent and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the Parties than the other.
- T. **Amendments.** No modification, amendment, or alteration in the terms or conditions contained herein shall be effective unless contained in a written document prepared with the same or similar formality as this Agreement and executed by each party hereto.
- U. **Waiver.** The Parties agree that each requirement, duty and obligation set forth herein is substantial and important to the formation of this Agreement and, therefore, is a material term hereof. Any party's failure to enforce any provision of this Agreement shall not be deemed a waiver of such provision or modification of this Agreement unless the waiver is in writing and signed by the party waiving such provision. A written waiver shall only be effective as to the specific instance for which it is obtained and shall not be deemed a continuing or future waiver.
- V. **Force Majeure.** Neither party shall be obligated to perform any duty, requirement or obligation under this Agreement if such performance is prevented by fire, hurricane, earthquake, explosion, wars, sabotage, accident, flood, acts of God, strikes, or other labor disputes, riot or civil commotions, or by reason of any other matter or condition beyond the control of either party, and which cannot be overcome by reasonable diligence and without unusual expense ("Force Majeure"). In no event shall a lack of funds on the part of either party be deemed Force Majeure.
- W. **Default.** The Parties agree that, in the event that either party is in default of its obligations under this Agreement, the non-defaulting party shall provide to the defaulting party (30) days written notice to cure the default. However, in the event said default cannot be cured within said thirty (30) day period and the defaulting party is diligently attempting in good faith to cure same, the time period shall be reasonably extended to allow the defaulting party additional cure time. Upon the occurrence of a default that is not cured during the applicable cure period, this Agreement may be terminated by the non-defaulting party upon thirty (30) days' notice. Such termination shall not affect the rights and duties of the Parties under this Agreement with respect to the Dual Enrollment students enrolled in the then current Saint Leo academic semester.
- X. **Authority.** Each person signing this Agreement on behalf of either party individually warrants that he or she has full legal power to execute this Agreement on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Agreement.
- Y. **Notice.** When any of the Parties desire to give notice to the other, such notice must be in writing, sent by either email or U.S. Mail, postage prepaid, addressed to the party for whom



it is intended at the place last specified; the place for giving notice shall remain such until it is changed by written notice in compliance with the provisions of this paragraph. For the present, the Parties designate the following as the respective places for giving notice:

To: School District of Sumter County:

With a copy to:

Dr. Edward Dadez

President, Saint Leo University

Dr. Mary Spoto

Vice President for Academic Affairs, Saint Leo University

Michael Bailey

Director, Career Services and Accessibility

*[Signature page to follow.]*



SIGNATURE PAGE FOR DUAL ENROLLMENT ARTICULATION AGREEMENT BETWEEN SAINT LEO  
UNIVERSITY AND SUMTER COUNTY SCHOOL BOARD

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their duly authorized  
representatives on the date indicated below.

Sumter County , FLORIDA:

Witnesses:

By: Richard A. Shirley  
Richard A. Shirley  
School Superintendent

By: Brett Sherman  
Brett Sherman  
Vice Chairperson, Sumter County School, Board

By: Casey Ferguson  
Casey Ferguson  
CTE and Adult Education

Date: 7-19-23

SAINT LEO UNIVERSITY, FLORIDA:

Witnesses:

By: [Signature]  
AVP/Director, Saint Leo Representative

Date: 9/14/23

By: Stacy Gato  
Stacy Gato  
VP of Strategic Enrollment Management, Saint Leo  
University

Date: 9/13/23

By: Dr. Susan Kuselch  
Dr. Mary Spoto Susan Kuselch  
Vice President, Academic Affairs, Saint Leo University

Date: 9/12/23



## **Appendix A**

### **VII. Currently –Approved List of Courses Available to Dual Enrollment Students**

Courses eligible for dual enrollment include those in the university's general education curriculum, University Explorations (UE). Some courses do require a prerequisite, as noted below, that must be met before enrolling in the course. In addition, courses at the –100 or –200 level that do not have a pre –requisite may also be eligible with pre –approval of the appropriate department chair. –300 and –400 level courses (for college juniors and seniors) are generally not eligible as dual enrollment courses. See currently approved course listing below. Once a location is approved via internal approval processes, the courses in the inventory below may be added to a site, as long as all other policies are adhered to, e.g., OCIS tracking for percentage of programs, faculty credentials, sufficiency of resources, etc.

Note: For math courses, MAT 110: Introductory Algebra with Applications or MAT 131: College Mathematics may both be offered, but note that MAT 110 does not satisfy the UE requirement.

#### **University Explorations: Approved Courses**

##### **Foundations Courses:**

- ENG 121 – Academic Writing I (3 credits)
- ENG 122 – Academic Writing II (3 credits) Prerequisite of ENG 121
- MAT 131 – College Mathematics (3 credits)
- COM 140 – Basic Computer Skills (3 credits)
- PHI 210 – Thinking and Doing Ethics (3 credits)
- REL 115 – Is God Silent? How to Read Scriptures (3 credits)
- REL 125 – Searching for Light in the Darkness (3 credits)

##### **Learning Clusters:**

###### ***The Human Adventure***

- ECO 110HA – Economics for Life (3 credits)
- HTY 110HA – Immigration: The Changing Face of America (3 credits)
- POL 110HA – Revolution Now! Democracy in Troubled Times (3 credits)
- PSY 110HA – Psychological Well Being: How to be Sane in an Insane World (3 credits)
- REL 120HA – Politics of Jesus (3 credits)
- REL 125HA – Searching for a Light in the Darkness (3 credits)
- SOC 110HA – The McDonaldization of Society (3 credits)
- SWK 210HA – Moving Forward: Anti –Racism in Action (3 credits)

###### ***The Human Mosaic***

- ART 110HM – Curves Ahead: Women Artists and the Female Form – on current agreement with ICON Prep
- GLO 210HM – Feeding the Planet: Challenges and Opportunities for the 21st Century (3 credits). Prerequisite: ENG 122: Academic Writing II



- HUM 215HM – Breaking the Code: Language and Culture (3 credits). Prerequisite: ENG 121: Academic Writing I
- HTY 110HM – Native American History and Life: More Than Tipis and Tomahawks (3 credits)
- IDS 210HM – Once Upon a Time: Readings in Folklore and Culture (3 credits). Prerequisite: ENG 121: Academic Writing I
- REL 223HM – World Religions: East and West (3 credits)
- SOC 110HM – Building a Multiracial Society (3 credits)
- SWK 220HM – Hip-hop and Social Justice (3 credits)
- SWK 225HM – Becoming an Advocate for Justice (3 credits)

### ***Science in a Changing World***

- SCI 110SC – Evaluating the Predictions of Global Warming (3 credits). Prerequisite: MAT 110 (Introductory Algebra with Applications) or higher
- SCI 115SC – Is Evolution True? Your Inner Fish (3 credits)
- SCI 120SC – Human Ecology (3 credits)
- SCI 125SC – The Science of Cooking (3 credits)
- SCI 215SC – Science in Science Fiction (3 credits) Prerequisites: MAT 110 or higher and ENG 122: Academic Writing II

### ***Creative Life***

- FAS 110CL – Living the Theatre: Dramatic Skills for all Disciplines (3 credits)
- HUM 110CL – Giants of the Arts (3 credits)
- HUM 115CL – Film: Art of Choice (3 credits)
- MUS 110CL – Spirituals to Rock and Roll: The Story of How American Popular Music Conquered the World (3 credits)
- MUS 210CL – Making Sense of the Sound: The Art of Listening Well to Great Music (3 credits)
- ENG 210CL – Love and Desire in Literature. (3 credits) Prerequisite: ENG 122: Academic Writing II
- ENG 215CL – Monsters and the Monstrous in Literature. (3 credits) Prerequisite: ENG 122: Academic Writing II
- ENG 225CL – Writing Wild: Exploring the Four Genres. (3 credits) Prerequisite: ENG 122: Academic Writing II

### **Additional Approved Courses**

- ENG 112 – Academic Learning Lab II. (3 credits) Prerequisite: ENG 111 or enrollment in the fast-track program
- CHE 123/123L – General Chemistry I/Lab. (3 credits) These courses are co-requisites, with a prerequisite of MAT 128 or higher, or permission of the instructor
- ENG 110 – How to Write Well (3 credits)
- GBA 105 – Introduction to Business
- GBA 231 – Business Law I. (3 credits) Prerequisite: ENG 122
- HTY 121 – United States History to 1865 (3 credits)
- HTY 122 – United States History Since 1865 (3 credits)
- HUM 105 – Introduction to American Culture and University Life (3 credits)
- MAT 128 – Intermediate Algebra. (3 credits) Prerequisite: MAT 003 or MAT 110 with a grade of C – or higher or mathematics placement
- MAT 141 – Finite Mathematics. (3 credits) Prerequisite: MAT 003 or MAT 110 with a grade of C – or better, mathematics placement



- MAT 151 – College Algebra. (3 credits) Prerequisite: MAT 128 with grade of C – or higher or mathematics placement
- REL 115 – Is God Silent? How to Read Scriptures to Build a Life of Love. (3 credits)
- REL 123 – Christian Spiritual Vision (3 credits)
- COM 203 – Computer Systems. (3 credits) Prerequisite: COM 140
- COM 215 – Principles of Networking. (3 credits) Prerequisite: COM 140
- COM 221 – Fundamentals of Cybersecurity. (3 credits) Prerequisite: COM 215
- CRM 123 – Introduction to Law and the Legal System (3 credits)
- CRM 230 – Introduction to Crime Scene Investigation (3 credits)
- CRM 231 – Forensic Science and Criminal Justice. (3 credits) Prerequisite: CRM 230
- PSY 161 – Introduction to Psychology (3 credits)

**Teaching Academy Locations Only: Approved Courses**

- EDU 222 –Teaching Diverse Populations – Prerequisite: EDU –226 or concurrently
- EDU 226 –Human Growth and Development
- EDU 228 –Educational Technology



# AcadUp

No. 126

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*An Academic Affairs Update*

<b>ACADUP NO:</b>	126	
<b>DATE:</b>	June 22, 2023	
<b>TO:</b>	Academic Affairs, Faculty, and Staff	
<b>FROM:</b>	Dr. Mary Spoto, Vice President of Academic Affairs	
<b>SUBJECT:</b>	Statewide Course Numbering System (SCNS)	
<b>FOR ADDITIONAL INFORMATION:</b>	Please see last paragraph	

**Purpose:** Florida's Statewide Course Numbering System (SCNS) was created in the 1960's. The system facilitates seamless articulation among 100+ participating schools, including public vocational-technical centers, community colleges, universities, as well as some nonpublic institutions. The participating schools and their approved courses are publicly accessible in the SCNS database. The assigned course prefix and numbers describe course content to improve research, assist program planning and facilitate the transfer of students. The database, reports, and other SCNS information are accessible at <https://flscns.fldoe.org/>.

Saint Leo University has engaged with SCNS for a select few courses. Our participation will benefit dual enrollment students and help grow those relationships and opportunities.

Participating institutions control the title, credit and content of the courses. Upon submission from the school, these items are evaluated to assign the common course number within the system.

The Vice President of Academic Affairs, the Dean, the Chair and SCNS, effective with the 2023 academic year, approve the following courses.

SLU Number	SLU Title	SCNS Number
ECO-201	PRINCIPLES OF MACROECONOMICS	ECO-2013
ECO-202	PRINCIPLES OF MICROECONOMICS	ECO-2023
EDU-222	TEACHING DIVERSE POPULATIONS	EDG-2700
EDU-226	HUMAN GROWTH AND DEVELOPMENT	EDF-2116
EDU-228	EDUCATION TECHNOLOGY	EME-2041
MAT-131	COLLEGE MATHEMATICS	MGF-1100
MAT-141	FINITE MATHEMATICS	MGF-1106
MAT-201	INTRODUCTION TO STATISTICS	STA-2021
POL-121	INTRODUCTION TO POLITICS	POS-1001
POL-224	AMERICAN STATE AND LOCAL GOVERNMENT	POS-2112
PSY-161	INTRODUCTION TO PSYCHOLOGY	PSY-1012
SOC-121	INTRODUCTION TO SOCIOLOGY	SYG-1000



The SCNS course numbers have been added to the academic catalog. The original SLU course numbers will be retained in the catalog as well. The curriculum of the courses is the same; only the prefix and number differ. At this time, the SCNS version of the course will be offered for our dual enrollment partnership students only. Chairs, center directors, and the Community Engagement team will all work together, along with your help, to continue to develop these relationships. Course offerings will be determined based on location need per our usual process.

Of note, there is no cost for Saint Leo University to participate in SCNS. Other university course offerings are not impacted. Additional courses may be added in the future, if desired.

**Contact Information:** Please contact Katie Chamberlain if you know of any high schools that would like to enter a dual enrollment relationship with Saint Leo or to learn more about our existing relationships. Contact the Registrar's Office for information on the general working of SCNS. Or contact the Department Chair to discuss the course selections and other opportunities.



# **SUMTER COUNTY SCHOOL BOARD**

*"Preparing the next generation today"*

## **E-verify – Contract Addendum**

**Addendum to Contract:** Saint Leo Dual Enrollment Agreement

**Dated:** 07/26/23

Under Executive Order 11-116, and Section 448.095, Fla. Stat., effective July 1, 2020,

Contractor agrees to comply with all laws, rules, and regulations that may be applicable to contractor in the employment of employees to confirm the eligibility of such employee's employment, including verification of eligibility through the U. S. Department of Homeland Security's E-Verify system.

**Name :** Stacy Gato

**Signature:** 

**Date:** July 26, 2023





# **SUMTER COUNTY SCHOOL BOARD**

*"Preparing the next generation today"*

## **Public Records – Contract Addendum**

**Addendum to Contract:** Saint Leo Dual Enrollment Agreement

**Dated:** 07-26-23

**Public Records.** Contractor shall keep and maintain public records that ordinarily and necessarily would be required by the Sumter County School Board in order to perform the services being provided by Contractor herein. Contractor shall provide the public agency with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes.

Contractor shall ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the public agency.

Upon completion of the contract, Contractor will transfer, at no cost, to the Sumter County School Board all public records in possession of the Contractor or keep and maintain public records required by the public agency to perform the service. If the contractor transfers all public records to the public agency upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Sumter County School Board upon request from the Sumter County School Board's custodian of public records, by Contractor in a format that is compatible with the information technology systems of the Sumter County School Board.

**IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:**

**Dana Williams Sr. Director Human Resources & Administrative Services**  
**(352) 793-2315 ext. 50205**  
[Dana.Williams@sumter.k12.fl.us](mailto:Dana.Williams@sumter.k12.fl.us)  
**2680 WCR 476**  
**Bushnell, FL 33513**

**Name :** Stacy Gato

**Signature:** 

**Date:** July 26, 2023



# SUMTER COUNTY SCHOOL BOARD

*"Preparing the next generation today"*

## Scrutinized Company Certification

I hereby swear or affirm that as of the date below this company is not listed on a Scrutinized Companies list created pursuant to 215.4725, 215.473, or 287.135, Florida Statutes. Pursuant to 287.135, Florida Statutes I further affirm that:

1. This company is not participating in a boycott of Israel such that it is not refusing to deal, terminating business activities, or taking other actions to limit commercial relations with Israel, or persons or entities doing business in Israel or in Israeli-controlled territories, in a discriminatory manner.
2. This Company does not appear on the Scrutinized Companies with Activities in Sudan List where the State Board of Administration has established the following criteria:
  - a. Have a material business relationship with the government of Sudan or a government-created project involving oil related, mineral extraction, or power generation activities, or
  - b. Have a material business relationship involving the supply of military equipment, or
  - c. Impart minimal benefit to disadvantaged citizens that are typically located in the geographic periphery of Sudan, or
  - d. Have been complicit in the genocidal campaign in Darfur.
3. This Company does not appear on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List where the State Board of Administration has established the following criteria:
  - a. Have a material business relationship with the government of Iran or a government-created project involving oil related or mineral extraction activities, or
  - b. Have made material investments with the effect of significantly enhancing Iran's petroleum sector.
4. This Company is not engaged in business operations in Cuba or Syria.

VENDOR/COMPANY NAME: Saint Leo University

NAME: Stacy Gato

TITLE: VP Strategic Enrollment Management

SIGNATURE: 

DATE: July 26, 2023

The scrutinized company list is maintained by the State Board of Administration and available at <http://www.sbafla.com/>

2680 West County Road 476 - Bushnell, Florida 33513

<http://www.sumter.k12.fl.us>

06/13/16

sumter\_scrutinized\_companies